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## Examinations, Results of Examinations & c.

### STATE MINISTRY OF DEVELOPMENT OF MINOR CROPS INCLUDING SUGARCANE, MAIZE, CASHEW, PEPPER, CINNAMON, CLOVES, BETEL, RELATED INDUSTRIES AND EXPORT PROMOTION

#### DEPARTMENT OF EXPORT AGRICULTURE

#### Open Competitive Examination for Recruitment to Posts of Farm Manager, Extension Officer and Technological Officer of Class III of Sri Lanka Technological Service of Department of Export Agriculture - 2021

01. APPLICATIONS are, hereby, invited from the citizens of Sri Lanka to fill the below mentioned vacancies existing as at 02.04.2021 in the Sri Lanka Technological Service in the Department of Export Agriculture.

<i>Serial Number of Post</i>	<i>Title of Post</i>	<i>Number of Vacancies</i>
01	Farm Manager	11
02	Extension Officer	38
03	Technological Officer	08

02. The applicants should not be less than 18 years and more than 30 years of age.

03. This post is entitled to a monthly salary scale of Rs. 31,040-10 x 445 - 11 x 660 - 10 x 730- 10 x 750 - Rs. 57,550. Actions will be taken to pay salaries as per the Administration Circular No. 03/2016.

04. This is a pensionable post. You will be subject to policy decisions made by the government on this pension scheme in the future. Further, you must make contributions to the Widow/Widower's and Orphan's Pension Scheme. Contribution to this fund must be made by you as may be ordered by the government from time to time.

05. It is essential that the applicants have secured all the basic educational qualifications and professional qualifications mentioned below by the closing date for receiving applications.

*Educational Qualifications:-*

- Must have passed the G. C. E. (O/L) Examination in one sitting with six(06) subjects with credit passes for Sinhala/Tamil/English Language, Science, Mathematics and any other subject
- Must have passed the G. C. E. (A/L) Examination in one sitting with three (03) subjects including any two (2) subjects from Bio Science, Agriculture, Chemistry, Physics, Agri-Technology, Bio-Technology and Science for Technology.

*Professional Qualifications:-*

Having one of the following diploma certificates related to the field of agriculture:-

- The Two Year Diploma in Agriculture awarded by an institute approved by the Tertiary and Vocational Education Commission.
- The Higher National Diploma in Technology related to the field of agriculture awarded by the Ministry of Higher Education.
- The National Diploma in Technology related to the field of agriculture awarded by the Hardy Advanced Technological Institute, Ampara.
- The Diploma related to the field of agriculture awarded by the National Apprentice and Industrial Training Authority.
- The Diploma related to the field of agriculture awarded by the Open University of Sri Lanka.
- Completion of National Vocational Qualification (NVQ) Level 6 related to the field of agriculture.
- The Two Year Diploma in Agriculture awarded by the Department of Agriculture.
- Having any other technological qualification accepted as equivalent in all respects to the above mentioned qualifications, by the Tertiary and Vocational Education Commission after inquiring and obtaining views from the Ministry of Higher Education and the above mentioned institutes which have issued the certificates.

06. Procedure of Applying.-

- Applications must be duly prepared using both sides of an A4 (21cm x 29cm) sized paper with Sections 01 to 07 appearing on the first page while the rest of the pages containing the other passages respectively in accordance with the Specimen Application Form published at the end of this *Gazette Notification*. The relevant information must be clearly entered by the candidate in his/her own handwriting in the medium language applicant is appearing for the examination.
- One candidate is able to apply for one post or several posts and it is not required to forward separate applications.

The preferential order of the posts applied for must be clearly indicated on the applications with the code numbers provided below. In addition, it is not possible to alter the preferential order of posts applied for later.

Number	Sequential	Post Code Number
01	Farm Manager	001
02	Extension Officer	002
03	Technological officer	003

*Example :* An applicant who wishes to apply for the post of Extension Officer as his 1st Preference, the post of Technological Officer as his 2nd preference and the post of Farm Manager as his 3rd preference, must indicate the code numbers relevant to the posts applied under the column “Code Numbers” of the table No. 02 on the application, in the following manner.

Number	Priority of preferences	Sequential	Post Code Number
1	1st preference	Extension Officer	002
2	2nd Preference	Technological Officer	003
3	3rd Preference	Farm Manager	001

- (c) Both Sinhala and Tamil medium applications must carry in the title, the name of examination in English, in addition to Sinhala/Tamil.
- (d) Duly filled applications must be forwarded under the registered post to “Director General, The Department of Export Agriculture, 1095, Getambe, Peradeniya on or before **08.11.2021**. The name of examination must be clearly mentioned on the top left hand corner of the envelope containing the application.
- (e) A money order relating to the examination fee calculated according to the number of posts stated below, obtained from any post/sub post office on the island payable at the Post Office, Peradeniya to the Director General of Export Agriculture, , must be forwarded along with the application. It is advisable to retain a copy of the money order with you. It is kindly notified that no fee will be charged other than the examination fee. The examination fee will not be reimbursed or transferred for any other subject under no circumstances.

No. of posts applied	For Examination fee
For the post of Farm Manager and/or Extension Officer	Rs.750.00
For the post of Technological Officer	Rs.750.00
For the post of Farm Manager and/or Extension Officer and Technological Officer	Rs.1000.00

- (f) Applications that are not in conformity with the specimen application form included in this notification, or not complete in every respect, applications received after the closing date will be rejected without a prior notice and the Department of Export Agriculture will not be liable for the loss of applications in the post or for any postal delays. Therefore, you are advised to scrutinize, before forwarding the application, whether your application is in conformity with the specimen application form given in the examination notice, the application has been accurately completed including all the particulars, the prescribed examination fee has been paid ,the particulars of payment have been included in the application and the money order has been attached to the application. Further, it may be advisable to retain with you a copy each of the completed application and the receipt pertaining to the payment of the examination fee.

- (g) The Signature of the applicant both on the application and the admission card for the examination must have been attested. A person applying for the examination through a certain institute, must get his/her signature attested by the respective head of the department or by an officer authorized by the head of the department, and the other applicants must get their signatures attested by a principal of a government school, the Grama Niladhari of the relevant division, a Justice of the Peace, a Commissioner of Oath, a lawyer, a Public Notary, a Commissioned Officer of the tri-forces or an officer in the Public or Provincial Public Service or in a permanent staff grade post.
- (h) The candidates who are already in the Public Service should forward their applications through the head of the department.

Penalty for fraudulent particulars.–

The application form must be carefully filled providing the accurate particulars. If applicant's ineligibility is disclosed under the rules and regulations of this examination, his/her candidature can be cancelled before the examination, while the examination is being conducted, after the exam or at any occasion.

#### 07. Examination Procedure :

- (a) Under the presumption that only the candidates who possess the qualifications mentioned in the *Gazette* have applied, admissions will be issued by the Director General of the Sri Lanka Institute of Development Administration to the candidate who are within the age limits mentioned in the notification and have forwarded their applications forms before the closing date for receiving application. The candidate must produce the admission containing the attested signature to the supervisor of the examination hall prescribed to him/her on the very first day of his appearance for the examination. Any candidate who fails to produce the admission card will not be allowed to sit for the examination.
- (b) This examination will be held in December 2021 in Colombo only. The applicants who do not receive their admissions 05 days prior to the date of examination must inquire, without delay, from the Sri Lanka Institute of Development Administration ,No.28/10,Malalasekara Mawatha,Colombo 07, producing the particulars listed below.

Immediately after the issuance of admissions to the candidates, an SMS will be published by the Sri Lanka Institute of Development Administration, notifying it. If there are applicants who have not received their admissions even 2 or 3 days after the receipt of the SMS, it must be informed to the Sri Lanka Institute of Development Administration as mentioned in it. In such an instance, the full name of the candidate, the address, the National Identity Card Number and the name of examination must be mentioned and it is important to have with you, the copies of the application, money order for the payment of the examination fee and the receipt for the registered post received when posting the application. With regard to a candidate residing away from Colombo, it may be useful to make an inquiry by sending a letter of request through the fax to Sri Lanka Institute of Development Administration mentioning a fax number and the particulars given below in order to receive a copy of the admission by fax. It may be useful to keep the following information.

- (i) Name of examination
- (ii) Full name of candidate
- (iii) Date, post office and number of registration of application.
- (iv) Number, date and, post office of money order for payment of the examination fee.
- (d) Travel or any other expenses incurred by the candidate in order to appear for the examination will not be reimbursed.
- (e) Identity.– The candidate should prove his/her identity in a manner satisfactory to the supervisor in respect of all the subjects he/she sits for. For this purpose:

- (i) The National Identity Card issued by the Department of Registration of Persons, or;  
(ii) A valid passport will be accepted.

The candidates who fail to produce documents to prove their identity will not be allowed to sit for the examination.

(f) Syllabus:

One written examination will be held for both Farm Manager and Extension Officer Posts.

Subject Number	Subject	Time Hours	Maximum Mark	Pass Mark	Relevant Post
01	Intelligence Test	1	100	40%	For all the posts
02	Common Test - 1 (Technological and Subject Related Common Test)	3	100	40%	For the posts of Farm Manager and Extension Officer
03	Common Test - II (Technological and Subject Related Common Test)	3	100	40%	For the post of Technological Officer

(i) Intelligence Test (relevant to all posts)

The test consists of questions to determine the candidates' ability of logical reasoning, analytical thinking and decision making. This test consists of 50 multiple choice and short answer type questions and all the questions must be answered by the candidates.

(ii) Common Test I (Technological and Subject Related Common Test):

(Relevant to the posts of Farm Manager and Extension Officer)

- \* General Agriculture and principles.
- \* Crop production and principles, agronomical matters.
- \* Soil and fertilizer, plant nutrition and environmental impacts.
- \* Plant propagation methods
- \* Diseases and agents of pests, characteristics and damages.
- \* Agricultural principles, past present and future potentials.
- \* Botanical matters, climatic factors, impact of fertilizer and nutrition, diseases and pest and post – harvest technology related to Export Agricultural Crops such as pepper, cinnamon, cocoa, cardamom cloves, nutmeg, betel, arecanut, vanilla and other crops.
- \* Sale of Export Crops and export potentials.
- \* Organic farming
- \* Management of farm, production of plants and planting material, management of nurseries and organic farming.
- \* Methods of agricultural extension and the science of extension.

(iii) Common Test 11 (Technological and Subject Related Common Test) :

(Relevant to the post of Technological Officer)

*Principles of Agriculture*

- \* Climatic zones of Sri Lanka and their impact on crop production.
- \* Types of soil, soil conservation, plant nutrition and conservation of water.
- \* Identification of pests, classification and control.
- \* Plant propagation, management of nurseries and tissue culture
- \* Agriculture and environment
- \* Horticulture, field crop cultivation, mixed crop cultivation and agroforestry.
- \* Post - harvest technology.
- \* Definition of Export Agricultural Crops, propagation, field establishment, maintenance, disease and pest control and processing of harvest.
- \* Management of farms and planning.
- \* Contribution of Public and Private Institutes in the Development of Agriculture in Sri Lanka.
- \* Identification of laboratory equipment, use, cleaning and the safe use of Chemicals and Storage.
- \* The examination will be held in Sinhala, English and Tamil medium and the candidates who sit for the exam should appear for all the subjects of the examination in one language medium. It is not allowed to change the medium of examination later.

08. Conditions of Employment:

- (i) The candidates selected are bound to serve in any area of the Island.
- (ii) The recruited officers will be subject to a probationary service period of 03 years,

09. Mode of Recruitment.

A number of candidates equivalent to three times the number of vacancies to be filled will be called for the interview on the merit order of the total marks obtained by the candidates who obtained 40% or more marks for every question paper prescribed for the written examination. While awarding of marks will not be done at the interview, the recruitment will be done on the order of merit of the total marks obtained at the examination by the candidates who have verified their qualifications. A results sheet, containing the marks obtained by the candidates who appeared for the examination for each paper and the total marks will be issued to all the candidates who appeared for the examination by the Director General of the Sri Lanka Institute of Development Administration after a notice has been issued by the Director General of Export Agriculture to release the results of the other candidates, following the finalization of all the recruitments.

10. Issuance of admissions to appear for the examination will not be considered as an acceptance that the candidate is qualified for appearing for the examination or for the post. The candidature will be cancelled if it will be revealed that the candidate lacks necessary qualifications on the occasion the candidates are called for an interview and their qualifications are checked according to the *Gazette* notification.

11. The decision with regard to any matter not mentioned herein will be taken by the appointing authority. All the

candidates are obliged to act according to the examination rules and regulations mentioned in the *Gazette notification*.

12. The candidates who have paid the relevant examination fee and forwarded the applications on or before the closing date will be allowed to sit for the competitive examination by the Director General of the Sri Lanka Institute of Development Administration on the presumption that only those who have the qualifications mentioned in the *Gazette* notification have applied. The candidates are subject to the rules and regulations imposed by the Director General of the Sri Lanka Institute of Development Administration with regard to holding of the examination. In the events of violation of these rules and regulations, she or he will have to be subject to a penalty imposed by the Director General of the Sri Lanka Institute of Development Administration.
13. If any inconsistency exists among the texts of this notifications published in Sinhala, Tamil and English, the Sinhala Medium Notification shall prevail.

DR A. P. HEENKENDE ,  
Director General of Export Agriculture,

### SPECIMEN FORM OF APPLICATION

APPLICATION FOR THE COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF EXTENSION OFFICER, FARM MANAGER,  
AND TECHNOLOGICAL OFFICER OF CLASS III OF  
SRI LANKA TECHNOLOGICAL SERVICE IN THE DEPARTMENT OF EXPORT AGRICULTURE – 2021

01. Medium applied :

Sinhala - 2  
Tamil - 3  
English - 4

(For office use only)

(Write the relevant number in the cage)

02. Post/Posts applied :

The post or posts applied must be indicated in the order of preference. Even though, one post is applied, that post must be mentioned.

<i>Sequential Number</i>	<i>Priority of Preferences</i>	<i>Post</i>	<i>Code Number</i>
1	1st Preference		
2	2nd Preference		
3	3rd Preference		

03. Name :

3.1 Name in Full (in English capital letters) : .....  
(Ex: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA.)

3.2 Name with Initials: .....  
(Surname followed by the initials of the other names in English capital letters)  
(Ex: GUNAWARDHANA H. M. S. K)

3.3 Name in Full (In Sinhala /Tamil):.....

04. Permanent Address : .....  
(in English capital letters)

4.1 Address to which admission card should be posted : .....  
(in English capital letters)

4.2 Contact Number (If available) :  
Mobile : .....  
Landline : .....

4.3 E - mail address : .....

05. National Identity Card No. : .....

06. Gender :.....  
Female - 1 Male - 0

(Write the relevant number in the cage)

07. Marital Status :.....  
Married - 2 Unmarried - 1

(Write the relevant number in the cage)

08. 8.1 Date of Birth :

Year			

Month,	

Date	

8.2 Age as at the closing date of application :

Years	

Months	

Days	

09. Educational Qualifications :

(a) G.C.E. (O/L) :.....  
Year & Month :.....  
Index Number :.....  
Language Medium :.....

	<i>Subject</i>	<i>Grade</i>		<i>Subject</i>	<i>Grade</i>
1			6		
2			7		
3			8		
4			9		
5			10		



- (b) G.C.E. (A/L) :.....  
Year & Month :.....  
Index Number :.....  
Language Medium :.....

	<i>Subject</i>	<i>Grade</i>
1		
2		
3		
4		

- (c) Professional Qualifications :

<i>Name of the Diploma and Institute</i>	<i>Year of passing the examination</i>	<i>Index Number</i>

10.

No. of the money order	
Date	
Post office or sub post office	
Amount Paid	

11. Certification of the Applicant:

I, hereby certify that the information furnished by me in this application is true and accurate. I am aware that if any information furnished by me in this application is found to be false or inaccurate before I am selected, I am aware that I am liable for disqualification before selection and for dismissal without compensation if such revelation is made after the appointment.

Further, I declare that I am subject to the rules and regulations imposed by the Director General of the Sri Lanka Institute of Development Administration with regard to holding of this examination.

.....  
Signature of the Applicant.

Date: .....

12. Attestation of the candidate's Signature :

I certify that Mr./Mrs./Miss..... who forwards this application is personally known to me and he/she placed his/her signature, in my presence on ..... and, the money order obtained by paying the prescribed examination fee has been forwarded.

1116

I කොටස : (IIඅ) ඡේදය - ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ගැසට් පත්‍රය - 2021.10.08  
PART I : SEC. (IIA) – GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA – 08.10.2021

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.....  
Signature of the Attester.

Date : .....  
Full Name of the Attester : .....  
Designation : .....  
Address : .....  
(Affirm by Official Stamp)

13. Certificate of the Head of the Department (If the Applicant is employed in the Public Service)

I certify that Mr./Mrs./Miss..... is employed at this Ministry/Department/Office and his/her service is satisfactory and has paid the prescribed examination fees. I also certify that the particulars furnished above by him/her are true and if he/she is selected for an appointment based on the results of this examination he/she can be/cannot be released from the present post.

.....  
Signature of the Head of Department.

Date: .....  
Full Name of the certifying officer : .....  
Designation: .....  
Address : .....  
(Office Stamp)